Getting To Know: **Payroll**

It can be extremely challenging and time-consuming for small business owners to keep track of payroll and tax filings. GMS’ online payroll software, GMS Connect, makes running payroll simple. We handle all the details, from filing the necessary paperwork to the ongoing maintenance of tax records.

### EFFICIENT
- Cloud-based payroll / HRIS
- Electronic onboarding
- Employee portal self-service portal and app
- Real-time payroll status
- Dedicated payroll specialist
- Customized payroll reports

### SAFE AND SECURE
- Control payroll data
- Paperless payroll with pay card option
- W-2 processing
- Time clock integration
- GMS Connect: advanced online payroll system

### COMPLIANCE
- Employee classification
- Taxes and tax filing
- Monitor wage and hour compliance
- Garnishment administration

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**The GMS Payroll Process**

1. Review time sheets
2. Calculate payroll
3. Review and approve
4. Wire transfer & auto pay
5. Complete

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Learn more at www.groupmgmt.com.